



Village of Solvay Police Department

507 Charles Avenue

Solvay, New York 13209

Phone: 315.468.2510

Fax: 315.468.2511



EMERGENCY BUSINESS CONTACT INFORMATION

The Village of Solvay Police Department keeps contact lists for business in the village. This allows officers to quickly reach business owners and representatives when the need arises. If you have a business located within the Village of Solvay, please fill out the form below and print and either submit by fax or mail. You can also submit this form by going to our website (www.solvaypd.com) and go to EMERGENCY BUSINESS CONTACT. The information will be routed to our records clerk to be placed in our database.

**** THIS INFORMATION WILL BE KEPT IN STRICT CONFIDENCE, TO BE USED ONLY IN CASE OF EMERGENCY ****

New Location

Updated Information

Business: _____

Type of Business: _____

Owner/Manager: _____

Last Name

First Name

Address: _____

Mailing Address (if different then above): _____

Primary Phone #: _____ Secondary Phone #: _____

Fax #: _____ Email address: _____

ALARM INFORMATION

NONE Burglary Panic Hold-up Fire Other: _____

Alarm Company: _____

Audible Alarm: Yes No How long before alarm resets: _____ Sprinkler System in Business: Yes No

BUSINESS INFORMATION

Hours of Operation:

Day of Week SUN MON TUE WED THU FRI SAT

Hours _____

Hazardous Material Located at the business: Yes No If yes, location and type of material(s): _____

CONTACT PERSON INFORMATION

1 _____ Y N Y N _____

Name

Keys (yes/No)

Pass code (Yes/No)

Primary Phone Number

Secondary Phone Number

2 _____ Y N Y N _____

Name

Keys (yes/No)

Pass code (Yes/No)

Primary Phone Number

Secondary Phone Number

3 _____ Y N Y N _____

Name

Keys (yes/No)

Pass code (Yes/No)

Primary Phone Number

Secondary Phone Number

List in order the contact person is to be called

Please indicate if the contact person has a key or pass code to the business

Please update any information as soon as possible, in order to help serve you better

By providing this information, this will help the members of the Solvay Police Department and the Village of Solvay serve you better during emergency situations.

***Thank you for your help and cooperation
Village of Solvay Police Department***